

Minutes of AGM Meeting
Friends of Hinguar held on
Friday 14th November 2025 @ 3.30pm



Registered Charity Number 1169420
 Location: The Old Garrison Public House

Attendance:

Appointment	Attending	Apologies
Chair	Mrs A Gorman	
Secretary	Miss D Butler	
Treasurer		Mrs J Renshaw
Headteacher	Mrs Goy	
Volunteer	N Boxcer	
Volunteer	L Smith	
Volunteer	T DeBond	
	P DeBond	
	R Boxcer	
	L Melville	
Volunteer	A Pascoal	

Agenda:

Item No.	Subject	Owner	Update
1.	Welcome/ Apologies	Chair	- Chair welcomed and thanked everyone for attending. - Apologies given for outgoing treasurer Mrs Renshaw.
2.	AGM Minutes	Secretary	AGM minutes 2024 accepted.
3.	Chairs Report	Chair	- This past academic year has been a clear focus on giving back to the school from raised funds. Art Project: In February, we held an EGM that everyone was welcome to attend to discuss and approve an Art Project to renovate and bring more colour and life to the library area inside and underneath the school in the playground. Southend City Jam organisers collaborated with us (Pryzm Art UK), to complete the artwork. FOH wanted to include the children in this project as much as possible and as a result the seaside and library artwork was inspired by the children's vision and ideas. They also had a chance to get hands on. Raise £20.25 for 2025:

			This was our most successful sponsorship event yet. We spent some time in the classrooms with the children to encourage their creativity and inter-class competition. A goal for this event was to encourage as many creative ideas from the children as possible. The top 3 classes for fundraising were treated to an animal workshop which they very much enjoyed. Every child taking part received a certificate, rosette, catch mes and house points. Top fundraisers also received either a medal or trophy. Two class trophies were also awarded (most participants and most raised). These rewards were gratefully received. Garden Project: This was undertaken with the help of volunteers. It included the painting and preparation of the planting boxes, to enable the children to have a plant box for each class to grow their own produce. Each class also designed their own plaque which was professionally printed and mounted to each box. Partnership with Bellway: N. Boxcer has been instrumental in leading this. Bellway will be funding a renovation of the unused area of land; the work has already started. It will include planting new trees, a firepit and they hope to also provide access to a pond area. Works may take a couple of years. Bellway will work with estates to generate an ongoing maintenance plan for this area. Sustainability: Preloved uniform is an ongoing initiative that we feel is used regularly and appreciated by parents and continues to provide uniform at a reduced cost. Donations: Asda Cashpot raised £600 from parents simply signing up and taking part when shopping at Asda. Enrolled with GoodHub: This allows anyone to set up as an individual fundraiser and also offers regular giving functionality. Mrs Oakley and Mrs Wilson raised a wonderful amount of funds for the school by using this platform when undertaking their walking marathon. Christmas party: We arranged a Hybrid event with a disco and a small number of stalls to offer games and crafts, which has received positive feedback. This was easier to organise with the number of volunteers available and gave the children what we considered the best of both worlds. We had received feedback from the previous year that the hall felt quite cramped when filled with stalls and games for a Children's Christmas Fayre. For the Christmas Party this
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			year December 2025 we will be providing the same type of event as last year. Santa and Elves: Last day of term for December 2024 Santa and his Elves visited every class and gave each child a gift. We also arranged crackers for Christmas lunch and a Christmas tree for the Atrium for the children to decorate. Pantomime and Tiny Tales: We provided an annual visiting pantomime who performed a production of Aladdin. Early Years had Tiny Tales, an interactive storyteller. Party food was also supplied for use on another day. This was a more appropriate option for their age. Christmas Market: We receive great feedback from this community event. The market is advertised locally and as such well attended and we also raise funds for the school. The stall holders ask to come back each year. Mothers and Father's Day: We tried a new way of purchasing gifts for Mothers and Father's day to try and reduce wastage and help with the organisation of the event. We also felt that we could offer a higher quality gift if this was pre ordered at a set price. Back to School Blast summer fayre: Introduced a new concept for this fayre, replacing the inflatables with a party fun bus, ponies, ride on cycle ponies. We ran this as an after school event, parents have provided feedback that they felt it was a secure as it was with other parents that they knew rather than being open to the whole of the community when run on a larger scale. A sincere thank you for all the help and support to all our volunteers, and class representatives.
4	Financial Report	Treasurer	- Beginning of the year £14,613.28 - Ended this financial year at £11,551.84 - Gross Revenue £12,776.10 - Expenditure £15,224.93 - Operating Gain/Loss £-2,448.83 - Benefit to Hinguar Pupils £12,087.55 equates to 494% We have funded: - Christmas Crackers £46.96 - Christmas Pantomime £500 - Christmas Storyteller with party food £200.23 - Garden Planters for each year group £371 - Year 6 Gift £336.20 - Year 6 Disco £194.90 - Library Artwork £700 - Playground Artwork £9000 - Spiking £379.37

			- Give Back £338.89 • We have raised a total of £10,461.94 for 24/25. Previous year's profit was £12,422.62 for 23/24. • Planned expenditure for 24/25 was £4310 the actual spend for this period is £2805 Planned expenditure for 25/26 is £4600
5	Elections	Chair	• As per the constitution, current officers automatically resign ahead of standing for re-election. • We have had no one come forward to express an interest in filling the Treasurer position as J. Renshaw has now resigned. Thank you to J. Renshaw for all her hard work and commitment as Treasurer for the Friends of Hinguar. • A. Gorman confirmed consent to stand for Chair again, and this has been agreed by all present. • Dawn Butler also consented to stand for Secretary again, and this has been agreed by all present. • If anyone is interested in applying for the position of Treasurer, they can express interest in writing by emailing FOH. Parentkind have advised that we can run the charity with 2 trustees.
6	AOB	All	• GENERAL COMMENTS, SUGGESTIONS AND FEEDBACK - Survey may provide feedback as to how parents would like to engage, what is their understanding of Friends of Hinguar, what would they like to be provided. Any feedback on particular events. - Compared to previous years we do have a good number of volunteers compared to before. - It is felt that meetings have become more formal in the last few years. We feel this is due to needing to fit within a tight schedule of time available and the meetings needing to be held in Mrs Waite office. - Remote meetings suggested as a way for more parents to be able to attend. - It is suggested that parents are not overly aware of what is arranged by Friends of Hinguar. - Notice of help needed when possible, to help with planning and getting volunteer help. - Open meeting for a particular event coming up for people to attend who are interested in helping for this. - Media studies person maybe to run the social media. A suggestion would be to maybe ask at college to see if we could benefit a student. - Feedback from attendees of events to gather how they get to hear of the event.

