



Hinguar Primary School and Nursery Visitor Code of Conduct

At Hinguar Primary School and Nursery we are very fortunate to have a supportive and friendly parent body. Our parents recognise that educating children is a process that involves partnership between parents, class teachers and the school community.

The purpose of this policy is to provide a reminder to all parents, carers and visitors to our school about the expected conduct whilst on the school site.

Guidance

We expect parents, carers and visitors to:

- Respect the ethos of our school.
- Understand that both teachers and parents need to work together for the benefit of the child.
- Be positive and constructive when approaching the school to resolve any issues of concern. Seek to clarify a child's version of events with the school's view in order to bring about a peaceful solution to any issue.
- Set a good example in their own speech, attitudes and behaviour with **all** Hinguar staff.

The school will not tolerate parents, carers or visitors exhibiting the following:

- Disruptive behaviour which interferes or threatens the operation of the school: of a classroom, an employee's office, office area or area of the school grounds.
- Using loud/or offensive language, swearing, cursing, using profane language or displaying temper.
- Threatening to do actual bodily harm to another adult or pupil or the use of physical aggression towards another adult or child. This includes physical punishment against your own child on school premises.
- Approaching someone else's child in order to discuss or chastise them because of their actions towards their own child. (Such an approach to a child may be seen to be an assault on that child and may have legal consequences).
- Damaging or destroying school property.
- Abusive or threatening e-mails or text/voicemail/phone messages or other written communication.
- Defamation of the school's or staff character on social media sites.

- Smoking, using electronic nicotine delivery systems (ENDS) and consumption of alcohol or other drugs.
- Dogs being brought on to school premises.

Should any of these behaviours occur on school premises or be evidenced the school will consider contacting the appropriate authorities and, if necessary, even ban the offending adult from entering the school grounds.

Procedure to be followed

If a parent/carer behaves in an unacceptable way towards a member of the school community, initially the head teacher, or appropriate senior staff will at first seek to resolve the situation through discussion and mediation.

Where all procedures have been exhausted, and aggression or intimidation continue the visitor will be asked to leave the school site.

If a parent or visitor refuses to leave the school site or there is an extreme act of violence the school will immediately contact the police.

A parent or carer will be banned by the head teacher from the school premises for a period of time, subject to review.

In imposing a ban the following steps will be taken:

1. The parent/carer will be informed, in writing, that she/he is banned from the premises, subject to review, and what will happen if the ban is breached, eg that police involvement or an injunction application may follow.
2. Where an assault has led to a ban, a statement indicating that the matter has been reported to the local authority and the police will be included.
3. The chair of the academy committee and the Trust will be informed of the ban.
4. Where appropriate, arrangements for pupils being delivered to, and collected from the school's main office will be clarified.

We trust that parents/carers and visitors will assist our school with the implementation of this code of conduct and we thank you for your continued support of the school.